Voice Mail to Email Setup

Log in to your online Ole Miss Office 365 email account. ([https://olemiss.edu/helpdesk/email](https://olemiss.edu/helpdesk/email))

After logging in to your account, open Settings.

Click the Mail app settings.

Click Connected Accounts.
Click the plus sign to create a new account.

Enter an Email Address using your 4 digit voice mail extension number. Also enter your voice mail password. Then click OK. Below is an example.

Connect your email account

Email address *
1212@elemizz.edu

Password *

A message will appear concerning an Unsecured Connection. Click Skip.

Next select POP. Then click OK.
Enter an Email Address using your 4 digit voice mail extension number. The User Name will be your 4 digit extension number. The password will be your voice mail password. Below is an example for filling out the required information. After finished, click OK.

New POP account connection

Enter account and server information for your connected account.

Account information

Display name
Voice Mail

Email address
1212@olemiss.edu

User name
1212

Password
*******

Leave a copy of messages on the server

Server information

Incoming server
ver122mms.olemiss.edu

Authentication
Basic

Encryption
None

Port
110

If successful, a message will appear stating that your email is being imported along with some other information. You can safely ignore the extra information and click OK.
Your voice mail is now configured to pop to your Ole Miss email account and is accessible both online and with any third party application such as Microsoft Outlook, Mac Mail and mobile apps. Office 365 will pop your voice mail on a set interval. You can now sign out of your online Ole Miss Office 365 email account if you wish.